BOND APPLICATION CHECKLIST

STANDARD BOND APPLICATION (for single bonds over $250,000):

___ Application for Contract Bonding
___ (*) Fiscal Year End Company Financial Statement for Last Three Years
___ Current Company Financial Statement if Year End is Six Months Old
___ Aging Schedules of Accounts Receivable and Accounts Payable
___ Schedule of Uncompleted Work
___ Current Personal Financial Statement on Each Owner
___ Reference Letters (Bank, Suppliers, Subs, Project Owners)
___ Resumes for Each Owner and Key Employees
___ Current Insurance Certificate
___ Copies of Certifications (S/M/WBE; 8(a); MBEC; etc.)
___ Business Summary and Projections for Next Twelve Months

* Financial Statements should be prepared by a Certified Public Accountant using percentage of completion or accrual basis of accounting, and be in compliance with Generally Acceptable Accounting Practices. Reviewed quality financial statements are required on all bonding programs in excess of $500,000.